

ST. PETER SCHOOL

A ministry of the St. Peter Catholic Community

188 West 7th Street • Reserve, Louisiana 70084

Phone: (985) 536-4296 • Fax: (985) 536-4305

September 20, 2016

Dear Vendor:

Our 2016 St. Peter School Fishermen's Festival is scheduled for the weekend of October 8 and 9, 2016. We are in the process of scheduling events, entertainment and vendors for this weekend.

St. Peter Fishermen's Festival entertains hundreds of visitors each year with food, attractions, live music and entertainment. Booths are available for the sale/display/demonstration of arts and crafts and certain other merchandise and services. We would like to invite you to join us in our crafting area this year. We are excited to offer you the opportunity to rent booth space either for one day or the entire weekend.

Rental Fees: 1 day - \$40 Weekend (2 day) - \$75
(If you need electricity to your booth, it can provided at an extra cost)

Rental spaces are 10' wide x 9' deep. The spaces are located under an outside covered breezeway area. Vendors must supply their own tables. Security is provided for the duration of the festival.

The sale of anything that could be considered a weapon, or mistaken as a weapon, such as lasers, knives, toy guns, etc. is strictly prohibited. We also prohibit the sale of any items that may be considered in violation of our school policy and the teachings of the Catholic Church (i.e., obscene pictures or sayings, drug related items, etc.) . Our Festival Committee, Principal and Pastor reserve the right to make a final decision on the appropriateness of an item. The sale, use, or a prize of silly string on festival grounds is prohibited. The sale of such items is in violation of your contract. If you are found selling any such items, your booth will be closed and you will need to remove your entire setup from the festival grounds, with no refund of the rental fee. St Peter School cannot restrict vendors from selling duplicate items. Vendors must comply with all requirements imposed on festival visitors.

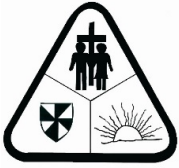
Booth spaces are limited and are rented on a first-come/first-serve basis. Your designated area will be marked upon your arrival to setup on Friday. Each rental is subject to the approval of the committee. To apply for the space, please state your intention by filling out and returning attached booth rental application and the Hold Harmless Agreement along with your check or money order made payable to St. Peter School Fishermen's Festival, c/o Grace Nicholas, 188 West 7th Street, Reserve, Louisiana 70084.

DEADLINE FOR BOOTH/SPACE RENTAL.....October 5, 2016

We look forward to hearing from you soon.

Sincerely,

Grace Nicholas
SPS Fishermen's Festival
Craft Booth Chairperson



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ST. PETER SCHOOL FISHERMEN'S FESTIVAL VENDOR

HOLD HARMLESS/INDEMNITY AGREEMENT

FESTIVAL VENDOR: _____

TYPE OF VENDOR _____

DATES OF FESTIVAL: **October 8 and 9, 2016**

The above named FESTIVAL VENDOR agrees to defend, protect, indemnify, and hold harmless the above named SCHOOL and its festival committee and organizational members and associates against and from all claims arising from the negligence or fault of the above named FESTIVAL VENDOR or any of its agents, family members, officers, volunteers, helpers, partners, organizational members, or associates in connection with the operations of the rental booth rented by the above named FESTIVAL VENDOR during the St. Peter School Fisherman's Festival 2016.

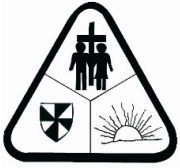
If and only if the FESTIVAL VENDOR fails to comply with the above paragraph, then the FESTIVAL VENDOR agrees to protect, defend, hold harmless, and fully indemnify St. Peter School and its festival committee and organizational members and associates from any claim or cause of action whatsoever which takes place during the above identified DATE(S) OF FESTIVAL that is brought against St. Peter School and its festival committee and organizational members and associates by the above named FESTIVAL VENDOR or its employees, or agents or the negligence of any other individual or organization not a party to this agreement. If any portion of this agreement is held invalid, it is agreed that the balance thereof, shall continue in full legal force and effect.

SIGNED BY _____

(must be an official agent of FESTIVAL VENDOR)

NAME, TITLE AND PHONE NUMBER: _____

DATE: _____



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ST. PETER SCHOOL FISHERMEN'S FESTIVAL 2016

October 8 and 9, 2016

Booth Rental Fee: \$40 per day or \$75 for weekend

Third Party Vendor Booth Rental Application

VENDOR/ORGANIZATION _____

CONTACT PERSON _____ PHONE: _____

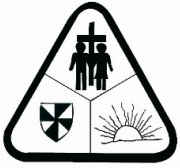
CELL: _____

ADDRESS _____

TYPE OF BOOTH (brief description of items to be sold)

Your rental payment reserves your space & constitutes your acceptance of our regulations. If the event is cancelled or postponed, rental fees are fully refundable. If a vendor cancels after acceptance of its application by the Festival committee a 20% fee will be charged and the balance of the rental fee refunded to vendor. If a vendor cancels after October 5, 2016 no refunds will be issued. Vendors must comply with all requirements. No per day rentals or offered to Pageantry Couples.

The following are the list of requirements: Booth set-up will only be allowed during the specified time: no earlier than 9:00 a.m. on Saturday, Oct. 8, 2016. Booth space, merchandise, and display racks must be removed from St. Peter School grounds no later than 2 hours after close of the Festival on Sunday, October 9, 2016. If more than 2 hours is needed to dismantle & remove items, than the booth must close earlier to allow adequate removal time. All Booths must be cleared by 8:00 p.m. on Sunday. All sales must be completed by 5:00 p.m. on Sunday. **No Loitering** is allowed- anyone assisting a vendor must stay in the craft booth area only (before and after) Festival hours. No outside food or drinks are allowed on the Festival grounds. Anyone assisting the vendor in any way must follow all rules/agreements signed by the vendor. If for any reason a negatively impacting situation was to occur involving a vendor or the vendors assistances, that vendor will be required to leave the Festival grounds with their merchandise and display without any refund of fees paid.



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Please note your electrical needs, if any, must be approved and provided by our electrician for a fee. You must notify us of your electrical needs in advance by Wednesday, October 5, 2016. Arrangements can be made through Grace Nicholas (985)536-4296. Electrical needs will not be provided without advanced notice.

(Vendors Signature required)

MAIL THIS COMPLETED APPLICATION & THE ATTACHED "HOLD HARMLESS AGREEMENT" WITH YOUR PAYMENT BEFORE OCTOBER 5, 2016, to:

**ST. PETER SCHOOL FISHERMEN'S FESTIVAL
c/o Grace Nicholas
188 West 7th Street
Reserve, LA 70084**

All contracts must be **completed in full** before an application will be approved. Upon acceptance of your application you will be contacted regarding your booth rental. In the event your application is denied, your check will be returned.